

Shawneetown Public Library

Meeting Minutes

July 14, 2026

Members Present:

Alberta Doerr, Sheryl Scherrer, Mary Ann Patton, Paige Hall, Ashley Barnes, Randi Vickery, Judy Jones and library director, Julie Robbins

Members Not Present:

Olivia Bradley and Tara Wood

Call to Order:

The meeting was called to order by president Alberta Doerr at 5:27pm. This meeting was held in person at the library. The roll call was taken by Judy Jones, substituting for Olivia Bradley, confirming that enough members were present to hold meeting. Board Packet was emailed out ahead of meeting for members to read over prior to meeting, as well as a copy printed out for each member at the meeting.

Secretary Report:

Minutes for June 9, 2026, June 12, 2026 and June 16, 2026 were reviewed. Mary Ann Patton made a motion to accept the June 9, 2026 minutes, Sheryl Scherrer making a second. All were in favor. Motion was carried out for meeting minutes to be approved. Mary Ann made a motion to approve the June 12, 2026 meeting minutes with Ashley making a second. All were in favor. Motion was carried out and meeting minutes were approved. Paige made a motion to approve June 16, 2026 minutes with Randi making a second. All were in favor. Motion was carried out and meeting minutes were approved.

Treasurer's Report:

It was metioned that we have 2 CD's at Legence Bank, one for 6 months and the other one for 9 months and the Money Manager Account was opened at People's Bank. Mary Ann and Randi will be contacting Malinda at People's Bank to get the Money Manager account online set up. On Profit and Loss Report June 2026 still needs to be fixed regarding "Summer Reading Program". Needs to be deleted under "Programs". Notation written on report "Need Year to Date Report". There was a discussion on not being able to delete the summer reading program off in Quick Books and that Ashely would get with Mary Ann and Randi to see if she could helpt them figure it out.

The Treasurer's Report had a motion to approve by Sheryl Scherrer with Judy making a second. All were in favor Motion was carried out and treasurer's report was approved.

Librarian Report:

Julie went over the library's Item Circulation Statistics Report and the website has had 7,294 Website views for June 2026 and 114 Libby checkouts for June 2026. This is the most website views the library has had to date. Julie trained board members on IL Public Library Standards "Collection Management" during the meeting. Discussion was had on the increase in Summer Reading participants. The report was discussed and she asked for helpers to come Friday to help pack up Take and Makes for the Lunch Bunch summer food delivery program.

Unfinished Business:

8.1 The board discussed the Library Director performance after Julie left. The board discussed for over an hour and a conclusion was made.

8.2 Julie has forms for IL Funds to be signed. Mary Ann, Alberta and Randi discussed the day and time they could be here to sign forms. Mary Ann and Randi on Wednesday afternoon and Alberta on Friday afternoon.

8.3 Randi has taken care of the landscaping around digital sign by contacting Simon's company.

New Business:

The library is now on the same internet as all of City Hall. There has been some glitches but seems to be ironed out now.

There will not be a meeting in August 2026.

Next meeting will be held on September 8, 2026 at 5:15pm.

Motion to adjourn made by Judy with Mary Ann making a second. All were in favor and motion carried, time of 7:05pm